FY Holds

**F at midterm:** Students who have an F at midterm in their FYE course(s) will have a hold placed on their account that will be removed when their professor(s) indicates to FYE they have made significant improvements in the course. If the student does not go to their professor, the FY hold will be removed when a passing final grade has been achieved. If the student does not pass at the end of the semester, the hold will be lifted after the student is enrolled in an FYE course for the next semester (if it is the student’s second semester) or will be removed after a passing final grade has been achieved in the summer FYE course (if it is the student’s third semester).

**F, XXF, or WA as final grade:** If a student receives a final grade of F, XXF, or WA, they will have a hold placed on their account. It will be lifted after the student is enrolled in an FYE course for the next semester (if it is the student’s second semester) or will be removed after a passing final grade has been achieved in the summer FYE course (if it is the student’s third semester).

**W or DA:** If a student has withdrawn from an FYE course or receives a DA for never attending the FYE course, the FY hold is placed on their account and will be lifted after the student is enrolled in an FYE course for the next semester (if it is the student’s second semester) or will be removed after a passing final grade has been achieved in the summer FYE course (if it is the student’s third semester).

**I:** A student may receive a FY hold on their account if they receive a final grade of I in their FYE course. Communication with the professor(s) will indicate whether or not the student will likely complete the assignments and pass the course or not. These students have the option to enroll in
an FYE for the following semester in case they do not pass the course and they have the opportunity to drop the course if they do pass.

**Academic Standing and FY Holds**

**Complete Withdrawal:** If a student has completely withdrawn from the college without completing their FYE requirement, they will have a hold on their account in case they decide to return. All students who start as a first-year student will have to complete FYE if they return. Some students who have decided to return will likely be coded as a transfer student, and it is possible for them to fill out a FYE Waiver, complete a regular FYE course, or possible complete the FYE Project with Mindy Miley in the semester they return.

**Leave of Absence:** If a student takes a LOA for their first semester and returns in the following semester, that first full semester will be treated as their first semester and they will have two semesters to complete the FYE requirement, either in the semester they return or the second. If the LOA is for more than one academic year, students will need to be reviewed case by case to see what FYE option will be best for the student-regular FYE course, FYE Project, or FYE Waiver. AAPC advisors will be helpful in determining the best course of action for these students.

**Probation:** Students on probation at the end of the semester or year will need to either complete another FYE, or EDLS 100, which is required for probation students, will fulfill the FYE requirement.

**Dismissal (academic and disciplinary):** Students who have been dismissed and return will have two options: Fill out an FYE Waiver explaining what they did with their time away from the college and why they do not need to complete FYE, or they will have to complete the FYE
Project in the semester they return. Undergraduate Academic Services may be helpful in determining what the best course of action will be for each student.